Herscher Community Unit School District #2

CERTIFIED STAFF EXTRA PAY REQUEST

24-25SY

PRINTED NAME:					DATE:	
SCHOOL: (CIRCLE ONE) BGS HIS LMS HHS					FOR:	PAY DAY
USE SEPARATE FORM PER DUTY – 23-24 SY						
☐ 6 th class \$1950/sem 11/25 ck / 4/2 ☐ 7 th class \$1950/sem 11/25 ck / 4/2 10.1101.102.52.51.62 (HS or LMS) ☐ Move Room \$15/hr		□ Athletic worker \$15/hr 10.1500.104.03.51.43 □ Grade Level Change \$15/hr max 15 hrs. 10.1101.102.09.51.75.1 □ Driver's Ed \$31/hr 10.1700.101.51.67.60.6/80.2365.101.51.67.60.6 Summer Ath. Camp □ Head Coach \$17.50/hr use specific sport account □ Assts. (min. wage/hr) 10.1500.104.03.51.96.1 □ Multiple Coaching \$400 12/10 ck 10.1500.104.03.51.42.6 (Must have rec'd19/208Y) □ Noon Duty \$500/Sem 11/25 ck / 4/25 ck 10.1101.102.52.51.63.6			CTE PREP □ Shop \$22.50/hr max \$4150 □ Foods \$/hr □ Ag \$/hr 10.1400.102.09.51.71.6 PREP PAY (Regular / ESY) □ Regular SY \$15/hr Before SY: max 16 hrs.; After SY: max 8 hrs. □ ESY Flat \$260 10.1101.102.09.51.74.1 □ Night Class/Prep 10.1600.102.09.51.67 (HS or LMS) □ Tutoring \$30/hr See P. Falk if Esser Tutoring 10.1101.102.09.51.78 (based on bldg)	
10.1101.102.09.51.76.1 ☐ Curriculum Work \$22.50/hr 10.1101.102.09.51.72.1 ☐ Committee Meeting \$80/SY 6/10.1101.102.09.51.64.1	25 ck					
☐ Inservice training \$50/hr*prese 10.1101.102.09.51.65.1 * hrly wage for attendees	nter					
Additional Class 11/25 ck 4/25ck ☐ 1-3 students \$150 ☐ 4-6 students \$300 ☐ 7+ students \$450 10.1101.102.52.51.62.6					☐ Detention \$25/hr 10.1101.102.09.51.77 (based on bldg) ☐ Mentoring \$600/yr 10.1101.102.09.51.66.1	
Pre-Season Practice ☐ Head FB \$55/day		DATE	START TIME	STOP	TIME	TOTAL HOURS WORKED
☐ Asst FB \$45/day			:	:		
10.1500.104.03.51.97.1			:	:		
☐ Head VB \$35/day ☐ Asst VB \$25/day 10.1500.104.03.11.40 (HS or LMS)		:				
☐ Head Soccer \$35/day ☐ Asst Soccer \$25/day 10.1500.104.5.40.12.03 L	NOTES:		:			
10.1500.104.03.06.40.6 HS Head XC \$25/day max 10 days 10.1500.104.03.05.40 (HS or LMS)						
Employee Signature:						_ Date:
Supervisor Signature:						Date: